



## UCA Summer Camp

### **Camp Counselor (Five Vacancies)**

**Duty Station:** Issyk-Kul, Kyrgyz Republic

**Dates:**

15 May 2015 - 12 June 2015 (Availability over Skype)

13 June 2014 - 9 July 2015 (Full-Time)

**Deadline:** 25 March 2015

The University of Central Asia (UCA) was founded in 2000 to offer an internationally recognised standard of higher education and prepare graduates to contribute leadership, ideas and innovation to the economies and communities of the region. The International Treaty and Charter establishing this private, secular University was signed by the Presidents of Tajikistan, the Kyrgyz Republic and Kazakhstan and His Highness the Aga Khan, ratified by the parliaments of the founding states and registered with the United Nations. UCA is the first internationally chartered university in the world. UCA's mission is to foster the socio-economic development of Central Asia, particularly its mountain societies, while helping the peoples of the region preserve and draw upon their rich cultural heritages as assets for the future.

This year, UCA is hosting its first Academic Enrichment Summer Camp for 75 Grade 10 students from the Kyrgyz Republic, Kazakhstan and Tajikistan. During the camp, students will receive English language and Mathematics upgrading, as well as participate in a range of academic and non-academic sporting and recreational activities. The camp will be held in Issyk-Kul from Wednesday, 17 June until Tuesday, 7 July.

### **Summary of Position and Key Responsibilities**

The UCA Summer Camp will be primarily academic in focus, with the majority of the participants' day spent in English and mathematics classes. There will be two English teachers and one mathematics teacher at the Camp. The classes will last for two hours in the morning and two hours in the afternoon. The counselors are integral to the successful camp experience. Their role is varied and multi dimensional, they serve as mentors, role models, facilitators and teaching assistants during the participants' educational journey. Sample duties of a counselor might include:

- Supervising, living alongside, and caring for participants in a dorm

### **Central Administration Office**

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- Facilitating workshops
- Assisting Teachers with Class Preparation and sometimes delivery
- Designing and leading evening programs
- Providing feedback and advice to participants in conversations, formal one-on-one meetings, and at meals and throughout the day

The role of the camp counselor will be to organise and lead the non-academic activities such as sports, team building exercises, field trips, etc. The counselors will also provide in class support to the teachers on a rotational basis, and will be responsible for supervising and mentoring a group of 8 participants. Prior to the commencement of the Camp there will be a four day training session held in Bishkek, Kyrgyz Republic, from Saturday, 13 June to Tuesday, 16 June. This will include cultural sensitivity training, an introduction to the teaching materials and an orientation.

### **Skills and Experience**

- Some experience of teaching English as a foreign language is highly desirable or experience teaching Math
- Some teaching and tutoring experience
- The counselor should be enthusiastic, engaging and inspiring and have the ability to interact with young adults
- Experience working with large groups of children and teenagers is an advantage
- Previous experience with being a counselor at summer camps or educational summer programmes is an asset
- Previous experience as a participant in educational summer programmes and camps is an asset
- Proven leadership qualities and group facilitation experience
- Previous experience organising youth recreational or sports activities is desirable
- Advanced communication skills and ability to work as part of a team
- Experience working or studying abroad is an advantage
- Experience of mentoring young adults is an asset

### **Language**

- Excellent Russian language skills
- Excellent English language skills

### **Education**

- Bachelor Degree from a globally recognized university, or currently studying for a Bachelor Degree or in Higher Education.

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You will receive a stipend for the duration of the camp. All costs for accommodation, board and transport will be covered.

**How to apply**

Please send your CV and a cover letter, detailing your interest, experience and motivation for this position, to [hr.recruitment@ucentralasia.org](mailto:hr.recruitment@ucentralasia.org). Interviews will be held over Skype or in person. Only shortlisted candidates will be contacted. If you have any questions please get in touch at the above email address. The deadline for applications is 25 March 2015.

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